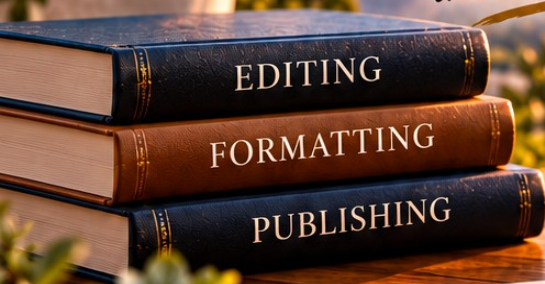


PREPARING YOUR BOOK FOR PUBLICATION

A PRACTICAL GUIDE TO TURNING YOUR
MANUSCRIPT INTO A PROFESSIONALLY
PUBLISHED BOOK.

*From finished
manuscript...
to published book...
and beyond.*



INCLUDES
PDF GUIDE
+
**EDITABLE
WORD
WORKBOOK**

- PUBLICATION CHECKLIST**
- ☒ Edit and proofread
 - ☒ Format for print and eBook
 - ☒ Design cover
 - ☒ Set up ISBN and metadata
 - ☒ Upload to publishing platform
 - ☒ Plan your launch
 - ☒ Grow your readership

MIKE GROBLER

FREE PREVIEW

PREPARING YOUR BOOK FOR PUBLICATION

MyNovel Author Series — Book 6

Mike Grobler

This short preview contains the introduction and the opening of
Chapter 1.

The full guide includes 15 chapters plus an editable Microsoft
Word workbook.

A practical guide to turning a finished manuscript into a professionally
prepared book

Introduction — The Manuscript Is Finished. What Next?

Finishing a first draft is a real achievement. It is also a beginning, not the moment to press Publish. Between a completed story and a book that a reader can comfortably buy lies a series of decisions: revision, editing, design, formatting, metadata, distribution and quality control.

Publication can sound mysterious because publishers and online platforms use unfamiliar terms. In this guide we will take the process apart, choose what matters for your particular book and put the steps in a sensible order. You do not need to become a graphic designer, a typesetter or a marketing expert. You do need to understand what each step is supposed to achieve.

We will return to Leah Daniels, her brother Daniel and the coastal guesthouse used in the earlier guides. Imagine that the guesthouse novel is finally written. The first question is no longer “What happens next in the story?” It is “How do we turn this file into a book someone will want to read?”

This guide is particularly suited to independent authors. It uses print-on-demand and eBook examples, but it does not assume that one retailer or format is right for everyone. Platform rules, printing prices and ISBN procedures change; verify current requirements before placing orders or uploading files.

The separate editable Word workbook contains decisions, worksheets and checklists. The guide explains the process; the workbook gives you somewhere to apply it to your own book.

WORKBOOK: Complete Exercise 1 — Your Publication Goal in the accompanying editable Word workbook.

1. Decide What Publication-Ready Means

A publication-ready manuscript is not simply one without spelling mistakes. The text should be coherent, revised and consistent; the book should have appropriate front matter, readable formatting, a usable cover and correct sales information.

Start by defining your intended reader. A children's illustrated paperback needs different production choices from a text-heavy memoir. A Kindle eBook behaves differently from a fixed-page PDF. The format affects layout, file preparation, cost and where the book can be sold.

Decide what success means for this project. You might want a handful of copies for family, a paperback sold through a bookshop, or an eBook available internationally. Each is legitimate, but they require different budgets and distribution routes.

Practical Example

Leah's guesthouse novel is aimed at adult readers who enjoy family conflict and contemporary fiction. Its author chooses an A5 paperback and a reflowable eBook rather than an expensive illustrated edition. That one decision simplifies most later production choices.

WORKBOOK: Complete Exercise 2 — Define Your Reader and Formats in the accompanying editable Word workbook.

THE PREVIEW ENDS HERE

WANT TO READ MORE?

Continue with the full guide to discover how to prepare your manuscript for publication, understand editing and

proofreading, choose an effective title and cover, format your book for paperback and eBook, manage ISBNs and barcodes, compare printing costs, set a suitable selling price, publish through Amazon KDP and other platforms, and successfully launch your book.

The complete guide also includes a separate editable Microsoft Word workbook with 16 practical exercises and checklists to help you take your book from finished manuscript to publication.

PURCHASE THE FULL BOOK